



# Occupational Health & Safety Policy Statement

Henry Comms Limited objective is to achieve excellence in occupational health, safety and welfare, not only in respect to its employees, but also in relation to all suppliers, sub-contractors, client staff, the general public and any others who are involved or affected by our activities.

**Henry Comms Limited is committed to:**

- Provide safe and healthy working conditions for the prevention of work related injury and / or ill health
- To prevent injury and ill health to all employees and other applicable parties
- To comply with all applicable legislation pertaining to Occupational Health and Safety and other requirements
- Eliminate hazards and reduce occupational health & safety risks
- Plan, organise and continuously review working practices so as to safeguard everyone that could be affected by our designs and operations
- To set annual objectives and targets to continuously improve our occupational health and safety performance
- Identify and provide training, supervision and information to help people to be fully aware of their responsibilities
- Provide and maintain facilities and safety equipment appropriate to employees' activities
- Ensuring regular consultation and participation of workers, and where they exist, workers' representatives
- Measure and report our performance, benchmarked against the best in class, and actively seek improvement
- Work with our supply chain partners to allow them to demonstrate an equal commitment to occupational health & safety

**Responsibilities:**

Ultimate responsibility for the proper management of occupational health and safety rests with the Managing Director. It is the Managing Director's overall responsibility to ensure that the policy is effectively monitored and audited for compliance with the safety management system. The day to day responsibility to comply with the policy falls on the individual site / contracts managers.

Each individual in Management / Supervisory positions is responsible for regularly reviewing standards and practices, assessing hazards and risks, and providing places of work that are inherently safe. Sufficient resources are to be allocated to discharge this responsibility. Managers / Supervisors are to display a clear and visible commitment to occupational health & safety.

All employees have a responsibility to themselves, their colleagues, Henry Comms Limited and the general public to work safely. They have a duty to co-operate with Henry Comms Limited in fulfilling its legal duties, and must maintain their place of work and their equipment in a safe condition; and must not misuse anything provided in the interest of occupational health & safety.

**Communication:**

This policy will be brought to the attention and understanding of all employees, displayed on safety notice boards, and made available to other interested parties. People are to be encouraged to highlight areas of concern and proactively participate in delivering occupational health & safety excellence.

Copies of our Roles, Responsibilities & Authorities, Processes and OHSAS 18001 Certificate can be forwarded to interested parties on request.

<b>Signed:</b>		<b>Mr. Andrew Jackson</b>
<b>February 2019</b>	<b>Managing Director – Henry Comms Limited</b>	